

**University Advisors' Network**  
**Wednesday, December 18, 2019**  
**Capstone Campus Room**  
**9:30-11:00am,**

**Attendees:** Jillian Bigony, Jackie Bonilla, Pam Bowers, Rebecca Boyd, Rachel Denmark, Mike Dial, Nora Dragovic, Brian Dusel, Teresa Florentin, Christy Friend, Gwen Geidel, Dawn Hiller, Jenny Leist, Timothy Lewis, Aaron Marterer, Sara McConville, Paige McKeown, Meredith McNeice, Nicole Montgomery, Kristi Niro, Rochelle Robinson, Jenn Tilford, Jeff Turner, Donna Watson

**Welcome & Approval of November minutes**

**Claire Robinson**

**Results of the 2019 Orientation Advising survey**

**Jackie Bonilla**  
**Mike Dial**

- First time did a survey on advising
- Quick recap - 8261 total freshmen and new transfers – 6272 freshmen 1874 transfer and readmits
- Came from an idea of a better perspective of what happens,
- CAS, Education and Honors- most respondents 70 total respondents
- These data points impacted all –
- Looked at—
  - training 88.5% to 91.4% aware of what orientation looks like;
  - preparation and quality of advising freshmen and transfer. 83.57% freshmen advisement and 77.27% transfer advising;
  - 77% agreed quality information of deadlines for policies and procedures;
  - change of major – 65.71% prior to orientation about change of major, 61% found no show lists were sent timely and 74.24% change of major list contained all necessary information.;
  - feeling supported 83.33% student orientation office, 73.44% UAC, 89.4% Academic College, 90.39% academic departments
- Updates/notes for the future –
  - New VZ request form perhaps some training or refresher; request form on website access 24/7 it is under about at the bottom turn around 48 business hours;
  - comments about OL during the summer – middle of the summer they do mid semester feed back and they will be sending out an email asking for feedback about the OL Timothy coordinates the OL ;
  - no final decision on change of majors it is TBD
- Survey showed us we are doing great work but there is still room for improvement.
- Overall – freshman 93.4% know how to register; 92.2% academic visit helped identify requirements of major 88.6% families felt good

**Freshmen Interests Groups/FIGS**

**Matthew Lindenberg**

- Jasmine Gunn – residential coordinator

- 2<sup>nd</sup> year for FIGS; 19 students in same residential community enrolled in 4 courses toward their major progression
- Increased sense of belonging in residential and academic settings; ability to create strong relationships with faculty members; opportunity to excel in an academic environment
- Provost and institutional priority to provide additional support to first generation and undecided students enrolling at USC
- Faculty mentors are assigned to each of the communities. Students and faculty mentor would meet a couple of times during the semester
- Fall 2010 started with CAS in fall 2019 11 first year interest courses
- East quad holds 440 residents has the business learning community has 4 figs in this dorm
- Figs are not in principal linked courses – 4 courses and U101
- Faculty principal linked – 2 courses with a faculty mentor such as Galen, Rhodos, Maxcy, Preston
- This fall 8 topics were offered with 11 courses
- Stronger academic ties
- Fall 2020 expanding out – 2 Nursing sections and Public Health/Ex Science sections
- Recruitment and outreach - through the housing application; admitted students days; housing website; targeted outreach to undeclared and first gen
- Pre-enrollment – student schedules will be pre-populated in self-service by the residential curricular initiatives staff beginning mid-May into the 4 courses will the associated FIG; ideally all holds will be lifted temporarily; students will self-report AP credit taken in spring 2020
- Sections designated by “S” or “SL”
- Rosters for pre enrolled students sent to Paige and Mike during orientation
- Contact Mike and Jasmine directly if any questions during orientation will be located in Registration Assistance Center during orientation
- Critical to do everything we can to keep students from dropping a course
- Assist students in selecting their remaining one or two courses to complete their schedules
- Housing application opens with the question then they are notified of the communities with their housing preferences and their major choice
- Possible looking in Spring 2021 a continuation of this
- When students are enrolled, students are notified with the courses that they are pre-enrolled with date and times
- Provost has stated that they need 4 courses for SVAD 2 in fall and 2 in spring
- U101 sections do not have any that are all first gen

#### **Advisor Assignments – updated protocol**

**Brian Dusel**

- Accurate assignment of advisors is mandated by bulletin
- 100% accurate assignments
- Increase retention and persistence
- Successful transition from UAA to college advisors
- CAS and Public Health - Mike Dial will complete 1<sup>st</sup> year student assignments
- Other departments/college will make assignments in their respective areas

- CAS UAAs given access to Banner AppNav to make caseload adjustments as needed
- Mass assignments available to department/colleges - only one mass assignments can be submitted per term; at least 10 student assignments per advisor
- Individual assignments by departments/colleges
- CAS and Engineering – must be an advisor check box in the system
- For Spring- Jan 2<sup>nd</sup> pulling list of registered students distributed to all
- Submit back in 1 week after
- Report pulled on Jan 30 for the AADC showing who has not responded or had to be notified frequently to get information
- For summer – May UA re-assignments – who needs to roll off and who stays
- Deadline for getting mass assignments in will be required 2 weeks after to submit mass assignments
- Can be two mass assigns for those not assigned information yet because of their newness. First one will be for summer and the second one will be for fall
- For fall -August 1 list will be sent out and required to submit the assignments in 2 weeks
- Report pulled on September 1<sup>st</sup> for AADC meeting
- Every semester Banner 9 AppNav training – held every December/July for new and to refresh
- Secondary advisors cannot be mass assigned

### **South Carolina Washington Semester Program**

**Julie Hutt**

- Open to all students at USC
- Statewide program
- Gone for an academic semester and work 40 hours a week and complete 15 hours of coursework
- Students are taking 3 classes - 9 hours internship, Washington issue course (GSS), and a theatre course (AIU)
- Paid internship earns \$2500 per semester
- Where they live – across the street from the Senate building on Constitution Avenue; housing costs \$5000
- Team of 4 individuals review all applications and work on choosing the students to do the program
- Example Internships – US Supreme Court, Sen Tim Scott, Kennedy Center, CDC, NIH, White House
- Once selected then Scott Beckham chooses where the student will be placed
- Application process – deadlines – Feb 13 at 5pm for Fall 2020
- Selection notified the following week
- Interviews on Feb 22, 2020
- Orientation on Feb. 23, 2020
- Required supplemental materials - personal statement (500 words), resume, transcript, 2 letters of recommendation
- More information - [www.bit.ly/Washingtonsemester](http://www.bit.ly/Washingtonsemester)
- Tuition is in-state for all participants
- Gave out \$10,000 in scholarships funded by Washington semester alumni

- Separate application for spring semester and that deadline is in September
- 10 and 17 students are chosen but there is no quota for each school

### **UAN announcements**

- Advisors conference Feb 14 needing proposals
- Next meeting will be Jan 15
- Gamecock article was complimentary about advising and continuing to meet with student government.
- Orientation calendars re here
- Update to EAB over weekend – advisors are in aa new spot
- GLLD and u 401 has plenty of seats application deadline Jan31st

### **Adjourn**

#### **2020 meeting schedule:**

**January 15**

**February 19**

**March 18**

**April 29**

**May 20**