

## University Advisors Network

March 17 2021

9:30-11:00am

Join via TEAMS: [Join Microsoft Teams Meeting](#)

**Attendees:** Patricia Armstrong, Valeria Bates, Lisa Beach, Sam Beals, Marcus Bell, Jillian Bigony, Jackie Bonilla, Jane Bouknight, Rebecca Boyd, Rachel Bradley, Caitlyn Brockington, Lakesha Campbell, Claudia Carriere, Richard Cassatt, Morgan Collins, Francoise Crowell, Alexa Dean, Mike Dial, Nora Dragovic, Brian Duse, Pinkney Epps, Teresa Florentin, Travis Gardner, Lori Giordano, Chris Hallum, Dawn Hiller, Rushondra James, Sarah Jusiewicz, Rebecca Keilty, Helen Le, Jenny Leist, Timothy Lewis, Leah Lindsey, Melissa Lowe, Amanda Lucas, Warrenta Mann, Ali Mathwig, Jessica McCartha, Sabrina McClure, Sara McConville, Paige McKeown, Meredith McNeice, Nicole Montgomery, Alexis Mynio, Bethany Naser, Connie Outen, Claire Robinson, Rochelle Robinson, Kaylee Rogers, Kaylie Scanlon, Sam Schmoker, Kathy Smiling, Christa Sorrenti, Catherine Studemeyer, Amanda Therrell, Jenn Tilford, Nancy Tolson, Sandra Varney, Heidi Waltz, Donna Watson, Alexandra Weaver, Trudie Wierts, Jeff Wilson, Amanda Zeigler

### Welcome and approval of February minutes

Claire Robinson

Kathy Smiling

- Minutes approved with no corrections

### Summer Orientation 2021

Bethany Naser

- Attached Orientation Information
- Attached Orientation Calendar
- 24 sessions of freshman dates and running 2 orientation on some dates
- Choice orientation model – in person and virtual sessions; schedules will be very similar
- Registration launch will be April 7 with staggered opening for all sessions; session modality finalized in mid-May
- Family programming at all sessions for virtual and in person
- Virtual Resource Fairs; regardless of if the session is in person; offered on Thursday afternoon
- No Cocky's Coop
- **Summer Term – May- Session**
  - Two virtual sessions – May 6 and 27 mix of freshmen and transfer
  - 10 am – 11 am Virtual Academic College Visit
    - For both students and families
    - College overview rather than advising specific information
    - To understand more about the college what the college is and means
  - 11am academic advising appointments via Teams
- Will have orientation modules
- **Freshmen sessions**
  - 24 two day sessions
  - In person
    - Day 1 803-730
    - Day 2 9-5
    - Participating in live streaming of sessions
  - Virtual
    - Day 1 – 930-530
    - Day 2 – 9-5

- Smaller sessions
    - 250 students & 215 guests – encouraging to bring 1 guest to orientation
  - No mandatory overnight requirement
- Pre-orientation advising modules are only video modules
- **Academic college components**
- Day 1
  - 1pm – 2pm academic college visits – families and students – going over college information and curriculum information
  - Follows session modality
- Day 2
  - 9 -10 academic college visit – student only
    - Always virtual via BBCollaborate
    - Encouraged but not mandatory
  - 9-10 OSP information session
  - 10-5 academic advisement appointments
    - Virtual via Microsoft teams
  - 11- 12 Capstone and Honors information sessions
- **Transfer Sessions**
  - 5 one day sessions
    - 830-5 for in person and virtual
    - 255 students and 175 guests in person only
    - Max capacity
  - Will have orientation modules
- **Academic College Components**
  - 10 am academic college visit occurs
    - Both students and families
    - Timing will be critical
      - 30-40 minutes of content, 5-10 for questions, minimum 10 minutes for prep/travel
      - Advising appointments will immediately follow
  - 11 am Advising begins
    - Students will begin their rotation groups
  - 430pm orientation closing
    - This will be an opportunity to catch any students who may not registered for classes or need additional assistance
- Rotation groups – divided into 3 groups 85-95 students
 

○ Rotation A	Rotation B	Rotation C
▪ 11-1 Advising	1-3 Advising	3-430 Advising
- **Academic college components**
  - ONSO will assign appointments in EAB
    - Appointments inputted 24-48 hours before each session
    - Student reports always available in VZ
  - Preparing for advising assignments:
    - College specific EAB procedure finalized by May
      - Appointment length

- Assignment process
      - Advisor availability inputted in EAB by June 1
- Course registration support
  - Orientation leaders
    - Around 10 session dedicated to registration support
    - In person and virtual support
    - Course registration “check out”
    - Virtual information desk – to handle holds as we have had the RACK room
- **General notes**
  - Room locations/overflow information – possible that the summer capacities will possibly shift
  - VZ information – access request form on website; access beginning April 5
  - Change of major process
  - Public health precautions
  - Student and family communication
- **Next steps**
  - Caps for VZ
  - Updated Advisor Contact list
  - Gathering information from colleges (mid-April)
    - Location for meeting
    - EAB college procedures
    - Day 2 college meeting
  - OL intensive training

### **Counseling Center services**

**Warnetta Mann**

- Website - [Counseling & Psychiatry - Student Health Services | University of South Carolina \(sc.edu\)](https://www.sc.edu/counseling/psychiatry-student-health-services/)
- Dr Claire Porter will be interim director starting in April. Dr. Mann is leaving the University
- Handout – “How Can Counseling & Psychiatry Help You?” this is a cheat sheet to help you know when you may need assistance and how to contact their office along with showing the different services
- Student Health Services will be changing to University Health Services to encompass students, faculty, and staff starting in the Fall semester.
- Handout will be on the website along with in the minutes
- Everything went to virtual services in March 2020
- Literature is showing that virtual therapy is being as effective as in person therapy sessions
- Advisors can refer to their office along with using the Behavior Intervention Team and the Care Reach Out team to help put multiple support in the student’s lives

### **Bookstore**

**Rich Cassatt**

- For orientation and first year students – shipping and in store pick up program
- Website - [Shopgamecocks.com](https://shopgamecocks.com)
- Price match component and easy returns during first week of class

- Work with faculty to make sure all the text books are available
- Price math with Amazon, Barnes and Nobles, and other resources
- Students can buy or rent books (more economical); using ebooks for rent
- Shop for material on the website and add courses to the tool. All the information are loaded into the system and then go to check out
- Accepts Carolina Cash for textbooks and tools
- Has an app that students can use
- As advisors, we need your help to suggest the bookstore for students
- Claire will be forwarding the contact information to all
- Graduation process – have 2 day graduation fair; work with a number of vendors
- Ocall does the caps and gown for the University. Tassel colors may be a little difficult
- Has a QR code takes them to the website for caps and gowns

### UAN Announcements

- Advisor talking points for students who request all online classes for the fall.
  - Instruction will be face to face for the fall semester
  - Vast majority of students want face to face
  - A few talking points – reference the President’s announcement
  - If elect to sit out fall semester, policies for readmission and housing
- Carolina Online in the works to see how that unfolds moving forward
- Technology updates
  - Self-service Carolina – timeout/logout issue; status page: IT Service Portal to get updates
  - TEAMS – status page: IT Service Portal
  - DoIT vs Microsoft Issues – could be an issue
  - Navigate – April 1<sup>st</sup> 10-11 Paige is doing a session on reporting
  - EAB Navigate calendar sync with MS 365
  - Outlook calendar sync- TEAMS/sending to students; not intended to be edited
- Other/all
  - Music – declaring music minor must have a consultation with Dr. Tina Stallard [tstallard@mozart.sc.edu](mailto:tstallard@mozart.sc.edu)
  - 2 new majors in music –
    - BA in Music with a concentration in Musical Theatre collaboration with the Theatre department; audition requirement and a monologue requirement
    - BS in Music Industry Studies – unique major no audition required does have a process portfolio and interview required
  - Reach out to Music Admissions team - Jennifer Mitchell [mitchell@mozart.sc.edu](mailto:mitchell@mozart.sc.edu)
  - They have limited capacity for the first year
- HRSM minors – courses restricted to major only April 12<sup>th</sup> open to minors on April 26<sup>th</sup> and open to others on May 3<sup>rd</sup>
- BYOT transcript is live and can be ordered for students enrolled in Fall 2018 to present
  - Website - [My UofSC Experience Student Resources - Academic Advising | University of South Carolina](#)

**Adjourn**

Brian Dusel will remain after the UAN meeting to offer individualized assistance with technology issues, questions, and/or troubleshooting

For previous meeting minutes, meeting schedule, resources, speaker handouts, and to suggest future agenda items please visit the UAN website:

[University Advisors Network - Academic Advising | University of South Carolina \(sc.edu\)](https://www.sc.edu/uan/)