

May 18, 2021

To: Undergraduate Academic Advisors (UAC UAAs), College Academic Advisors, and OSP Advisors

Re: Considerations advising Opportunity Scholars Program (OSP) students during summer orientation.

New this year: Academic Advisors (i.e. UAAs and College Advisors) will have an opportunity to meet with OSP students during the summer between 4pm-5pm on Day 2 of Orientation. Please see the following for additional information on the OSP advisement process.

As with years' past, Opportunity Scholars Program staff/OSP Advisors will meet with incoming students and families in an information session from 9am – 10:30am. OSP students will be advised and registered by OSP Advisors for Fall classes on the second day of Summer Orientation. As it has been explained by New Student Orientation for Summer 2021, the second day will be Tuesdays, Wednesdays, and Thursdays; totaling 24 days.

OSP Advisors

- OSP Advisors will meet with students for individual advisement sessions and course registration from 12 – 4pm (45 minutes sessions on the hour with 15 minutes in between each session)
- OSP Advisors will utilize Major Maps to identify courses based on field of study as well as the Degree Works Progression table.
- OSP Advisors receive unofficial transcripts showing Dual Enrollment courses, AP scores, and IB scores to advise students as to the next course in line to enroll and therefore use this information as well.
- OSP Advisors will make all notations in EAB Notes at the end of each advisement session for College Academic Advisors to review.

Academic Advisors: UAAs and College Advisors

- Academic Advisor may meet with OSP students from 4 – 5pm on Day 2 of Summer Orientation .
- Academic Advisors/Academic Department will determine if student is in all degree-applicable courses.
- It is recommended that each Advisor, OSP Advisors and College Academic Advisors, reviews EAB notes and then contact the other should there be any concern.

Below are some suggestions for how College Academic Advisors can spend time during summer advisement with OSP students who have already registered:

- 1) Review students' current schedule and discuss any lingering questions.** If course schedule changes are needed, notify the OSP Advisor, prior to changing courses or sections. **OSP courses are tuition-free and reduce the cost of attendance for OSP students. Removal from an OSP course section will raise the cost of attendance for the student.**
- 2) Discuss the purpose and benefit of a dual advising model.**
 - a. Academic Advisor – meets with OSP students on the 2nd days of Summer Orientation from 4 – 5pm for Academic College overview. Meet with OSP students after OSP has completed advisement in the fall for spring semester; lifts hold once student has met with both OSP Advisor and College Advisor in the fall; advises you on classes related to your major and minor; and conveys all course recommendations or changes from the OSP advisement with the OSP Advisor through EAB notes and/or direct contact.
 - i. OSP Advisor - enrolls students into fall classes for the first semester at UofSC, lifts the hold to register during Summer Orientation only; advising in the fall for the spring semester.
 - b. Highlight courses/experiences (BTC) in the department for OSP students and all scholarship and research/internship opportunities available through the Academic unit.