

**University Advisors' Network**  
Wednesday, September 19<sup>th</sup> 2018  
9:30-11:00am, Capstone Campus Room (1<sup>st</sup> floor)

Attendees: Valeria Bates, Donna Watson, Paige McKeown, Dawn Hiller, Patricia Armstrong, Jeff Wilson, Gwen Geidel, Amber Fallucca, Ed Black, Brian Dusel, Meredith McNeice, Gina Polizzi, Sarah Jusiewicz, Sandra Varney, Rachel Bradley, Steve Lowe, Aaron Marterer, Paul Stoltzfus, Rebecca Boyd, Heidi Waltz, Jan Smoak, Kathy Anastes, Amanda Therell, Shelley Dempsey, Helen Le, Jeff Turner, Leah Lindsey, T'Kara Richardson, Connie Outen, Amanda Zeigler, Greg Carbone, Claudia Carriere, Rachel Denmark, Kristi Niro

**Welcome & Introduction of UAN Members**

**Loren Knapp & Claire Robinson**

**Summer 2018 advising recap**  
**McKeown**

**Paige**

- 7514 total number of students handled during orientation
- 5489 pre-orientation worksheets uploaded by 48 individuals
- 3060 students watched the pre-orientation videos (the videos explain the advisement process during orientation and in the fall semester, introduces the bulletin, Carolina Core, and other essential advising tools)
- Major changes
  - 496 major changes before 11am of the second day of orientation with 479 unique students
  - 215 major changed majors after orientation with 207 unique students
  - 614 students changed their major once
  - 89 changed major twice
  - 4 changed major three times
- Fall enrollment
  - 5866 freshmen
  - 7550 freshmen and transfer students as of Sept. 4<sup>th</sup> enrolled for fall semester
  - 1% are enrolled in less than 12 hours
  - 12% are enrolled in 12-14 hours
  - 87% are enrolled in 15 hours or more

**DegreeWorks Planner, UAN Subcommittee Update**

**Donna Watson & Valeria Bates**

- Thanked the Subcommittee members
- HRSM planning to use for 3 semesters at advisement
  - This will help in planning course
  - Utilize the Term Notes feature which can be printed out
  - Has the student view the Audit view where the student can see the audit along with the plan side by side and can see where the planned courses will fall
- Education
  - 1<sup>st</sup> year advisor is planning for the 2018-19 semesters
  - College has gone completely electronic
  - Save the note view to pdf and save in the student's electronic file
  - The student's curriculum advisor is going to build out the 2019-20, 2020-21 plans

- Placeholder notes do not show if you use Term Notes.
- Honors
  - Are putting the SCHC courses into the planner not putting non-Honors in planner
  - Building 2 semesters out in the SCHC courses only
  - No advisement forms will be uploaded into pathfinder
- Ongoing work on Bulletin
  - Currently Jen Tilford and the registrar's office are working on building the bulletin entries for each major to match the Program Study guidelines
  - This may cause some problems to arise in DegreeWorks until it is finished
  - DegreeWorks will be programmed to match the Bulletin when finished

### **On Your Time, Summer stats, Winter session**

**Shelley Dempsey & Amanda Therrell**

- Summer session
  - Students completing 12 or more credits during the summer: Increased 15% in 2018
  - Students completing 12 or more credits during the summer: Increased 11% in 2017
    - Statistics based on summer enrollment between 2016-2018
  - Total enrolled for Summer 2016 – 1197 and in 2018 – 2096
  - At the end of the summer session, their office sends out an extensive survey asking about such things as services utilized, type of courses offered, online, in person, etc.
  - This past summer on the survey students said if there were more courses offered they would take them.
  - Summer 2019 schedule will not be different from the summer 2018 dates.
  - Use of Financial Aid for the summer has exploded. Pell Grant usage has increased 700%. Use of Life Scholarship has not increased as much.
  - College of Arts and Sciences has been to strategically offer classes.
  - If your college needs specific courses, contact Loren Knapp or Ginger Nickles-Osborne about those needs
- Winter session
  - Dates were Jan. 2- 20; online; 8 classes
  - 2018 Winter session filled quickly capped at 35 seats
  - Majority seniors taking the classes – 146 seniors, 60 juniors, 21 sophomores, and 8 freshmen
  - Winter 2019 dates will be Jan 2 – 20
  - Part of Spring semester
  - Currently plans are for the same classes unless others are suggested that have been approved for Online delivery and can be taught in 3 weeks time
  - The classes are ECON 224, SPT 110, RETL 242, MGSC 290, WGST 112
  - Students are strongly encouraged to view syllabus before classes start and to watch the video of the professor discussing the class

### **Undergrad Research Registry**

**Julie Morris**

- This is the capture who is doing research, with which faculty, and what is being researched
- This will reach out to all campuses of the university
- It is a student initiated system

- There is a rubric on the site for the evaluation of the research that the faculty can use as guide.
- When the student goes into the system and puts in their research project and who the mentoring professor will be
- An email is sent to that professor to confirm that the student is working with him/her
- Another email is sent out at the end to find out if the work was completed
- Everyone should sign up that is doing any type of research whether it be voluntary, independent study, or grant recipients
- CAS is currently using an online independent study contract to track theirs
- Faculty Senate will hopefully approve for Fall 2019 to make ELO a requirement for all students

### **Changing Majors LEAN Recommendations**

**Rachel Bradley & Sandra Varney**

- Exploratory Advisors (EA) will be listed as secondary advisors and be able to clear advisement holds starting Oct. 1 for those students that do not meet requirements to change into their proposed major or that have missed their intended major new major information session
- Students will only be advised by EA for 2 semesters if cannot change into the desired major by the 3<sup>rd</sup> semester then another major will be chosen
- Supplemental advising forms will not be used anymore
- EA will document everything in Pathfinder and DegreeWorks
- In Spring 2018, EA filled out approximately 600-700 supplemental advisement forms

### **EAB Pathfinder**

**Brian Dusel**

- Student Success Center are now using Pathfinder
- Language changed for the colleges to “Care unit”
- It has been discussed with the College Dean’s Offices about how often students can schedule appointments, no shows, etc.
- Time constraints setting moved to the location and you can no longer do it yourself.
- Email migration will last until the end of October and the sync of calendars will be broken
- Advisor assignments will now go through Brian with Drew’s departure.
- Don’t forget any new faculty or staff need to do the training video and submit the access request form.
- If you need to decommission someone that has left your area, there is a form for doing this.
- If you are doing campaigns and you have restricted the number of no shows that you allow for appointments the campaign number of no shows will overrule the other number
- What the campaign has for the “No Shows” supersedes the other number.

### **UAN member updates**

- Jan Smoak – students that have high gpas that might be good for National Fellowships email their name and major to [ofsp@sc.edu](mailto:ofsp@sc.edu) and we will contact the student about applying for some opportunities

- There is a UK Fulbright that is open to first year students with high gpas and this is usually for the student that has not been abroad before
- Donna Watson – new GSS course EDEX 205 – Foundation of Disability
- Don't forget the social on the 20<sup>th</sup> in the School of Journalism at 3 pm with remarks at 3:30.
- Don't forget the drop in for Drew on the 21<sup>st</sup>.

Adjourn

**2018-2019 UAN dates:**

Oct. 17 – Campus Room, Capstone

Nov. 7 – Campus Room, Capstone

Dec. 12 - Capstone 17<sup>th</sup> Floor

Jan. 16 – Campus Room, Capstone

Feb. 20 – Capstone 17<sup>th</sup> Floor

March 20 – Campus Room, Capstone

April 10 – Campus Room, Capstone

May 15 -- Capstone 17<sup>th</sup> Floor