



WELLNESS SCHEDULING CHECKLIST

USE THIS CHECKLIST TO HELP WITH SCHEDULING YOUR UPCOMING PHYSICAL APPOINTMENT

FOLLOW THIS LINK:

[HTTPS://PATIENTPORTAL.ADVANCEDMD.COM/143906/ONLINESCHEDULING](https://patientportal.advancedmd.com/143906/ONLINESCHEDULING)

- ☐ Select NEW PATIENT or EXISTING PATIENT
 - If you have tested with us before within the last 2 years, select EXISTING PATIENT and sign in
- ☐ Under REASON FOR VISIT choose your department **University of South Carolina**
- ☐ Click SHOW AVAILABLE TIMES
- ☐ Select your desired appointment time on **September 30th** and click IN-OFFICE at bottom of screen

ONCE SCHEDULED

- ☐ You will receive email or text reminders to confirm your appointment and complete forms. **Your confirmation will state our Florence office as the location of the screening HOWEVER it will be at your wellness location address: The Russell House, 3rd floor, 1400 Greene St., Columbia.**
- ☐ Please make sure to complete forms prior to your appointment time, however FORMS CANNOT BE COMPLETED UNTIL 2 WEEKS PRIOR TO APPOINTMENT.
- ☐ Your results and documentation from your screening will be uploaded to your portal. You will need to remember your log in information to access your results.