



## How to Apply as a Transient Student

**System Transient:** a student currently enrolled at any of the USC campuses who is planning to return to that campus after taking classes at USC Lancaster (**System Transient students do not need to complete an admissions application**)

- ✓ Provide USC Lancaster with a copy of the Transient Permission/Special Enrollment form, which can be obtained from your home campus.
- ✓ Consult with the USC Lancaster Financial Aid Office to determine what information will be needed if you are planning to use financial aid for the transient course(s).

**Outside Transient:** a student currently enrolled at an institution outside of the USC system who will be returning to their home campus following the semester in which they plan take courses at USC Lancaster (**Outside Transient students DO need to complete an admissions application**).

- ✓ Complete the online application
- ✓ Requirements for admission:
  - Transient Permission/Special Enrollment form from your home institution
    - This form should list which USCL courses you wish to enroll in, that you are eligible to take those desired courses at USCL, and which semester you wish to attend.
  - Pay \$10 application fee
- ✓ Requirements for enrollment:
  - Immunization form and acceptable proof of immunization
  - Citizenship verification form and acceptable proof of citizenship
- ✓ Admission
  - Once all required credentials have been submitted, your application will be reviewed and processed. You will receive notification of our decision by mail.
- ✓ Consult with the USC Lancaster Financial Aid Office to determine what information will be needed if you are planning to use financial aid for the transient course(s).
- ✓ Claiming Your Account
  - Your acceptance packet will include your VIP ID and a temporary password, along with instructions that you will need to follow in order to finish setting up your account.